

Part-time Teacher Induction Programme (PTIP)

About the Programme

Part-time Teacher Induction Programme (PTIP) is offered by the Centre for Learning and Teaching (CLT). This 6-hour programme will equip part-time teaching and instructing staff with essential skills, knowledge and attitude in teaching in the VTC context; so that they can effectively facilitate student learning of diverse learning styles and needs.

Target Participants

All newly-joined part-time teaching and instructing staff who have not attended the Introduction to Teaching Programme (ITP) offered by the CLT.

Programme Intended Learning Outcomes

On completion of the Programme, participants are expected to:

- employ appropriate techniques to manage the learning environment for learners in the VTC context;
- recognise characteristics of diverse learners and their learning styles;
- facilitate students' digital learning by employing Learning Management Platform and Digital Learning and Teaching (DLT) strategies; and
- adopt learning and teaching activities and assessment methods that are aligned with the intended learning outcomes.

Programme Structure

The Programme comprises two modules and adopts the self-paced learning mode to enable flexibility and encourage the use of technology in learning. There are 6 hours of learning in total (Table 1). Participants are provided with online learning components including videos, online exercises and references to prepare and proceed from one topic to another at their own pace. The self-paced learning will take place at PTIP Moodle Course.

Table 1: Programme Structure

Module	Topic	Synchronous Online/ Face- to-face (Hours)	Self-paced Learning	
			e-Learning (Hours)	Individual Project (Hours)
1	Facilitating Effective Learning	--	3	One Assignment included in the modules
2	e-Learning@VTC	--	3	
Sub-total hours		--	6	--
Total hours			6	

Completion Requirement

To complete the Programme, participants are required to complete all 2 modules. A certificate of completion will be issued upon fulfillment of the above requirement.

Module Description and Intended Learning Outcomes

Module 1. Facilitating Effective Learning

Positive communication and a well-planned lesson are equally important in facilitating effective learning. In this module, skills for motivating and managing the learning environment of diverse learners will be highlighted. Core theories and concepts on learning and teaching, and assessment will also be introduced with the application in the VTC context.

On completion of the module, participants are expected to:

- review the characteristics of diverse learners and their learning styles;

- employ appropriate teaching strategies to foster a positive learning environment;
- recognise the teachers' roles in nurturing students as ethical, responsible and law-abiding citizens through the use of appropriate pedagogies; and
- select appropriate teaching and learning activities, and assessment tasks to meet the desired learning outcomes.

Module 2. e-Learning@VTC

Vocational Training Council (VTC) advocates e-Learning in learning and teaching. In this module, participants will learn about the pedagogy and the functions of Moodle. This module also provides a broad overview on how Digital Learning and Teaching (DLT) strategies are used to facilitate different pedagogical approaches, and illustrates good practices of DLT in the classroom.

On completion of the module, participants are expected to be able to:

- identify the VTC policy of using the Central Moodle Platform;
- use basic functions to deliver teaching and learning resources and interact with students at the Central Moodle Platform; and
- select appropriate Digital Learning and Teaching (DLT) strategies to promote learning and teaching.

Contacts

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