|  |  |  |  |
| --- | --- | --- | --- |
| To (Attn | :  : | Ms Cherrie KUNG (Programme Coordinator)  Ms Queenie Ip ) | To be returned to CLT  7 working days before the module commences |
| **Email** | **:** | **iqsk@vtc.edu.hk** |
| Date | : | / / 2020 |

**Advanced Teaching Programme**

**in Vocational and Professional Education and Training (ATP)**

**Nomination Form**

**Schedule of AY2020/21**

(3 intakes will be offered only)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Module Title** | **Intake 1**\* | | **Intake 2#** | | **Intake 3**\* | |
| **Date** | **Mode** | **Date** | **Mode** | **Date** | **Mode** |
| **M1** | Current Learning and Teaching Initiatives in VPET | 8 Dec 2020  14:00-17:00 | **^**Online  MS Teams | 19 Feb 2021  9:30-12:30 | **^**Online  MS Teams | 12 Apr 2021  14:00-17:00 | **^**Online  MS Teams |
| **M2** | Connecting Knowledge, Skills and Experience with WLA in VPET | 15 Dec 2020  14:00-15:30 | 26 Feb 2021  9:30-11:00 | 19 Apr 2021  14:00-15:30 |
| **M3** | Facilitating Collaborative Learning with Technology | 15 Dec 2020  15:30-17:00 | 26 Feb 2021  11:00-12:30 | 19 Apr 2021  15:30-17:00 |
| **M4** | Fostering an Inclusive Classroom | 5 Jan 2021  14:00-17:00 | 5 Mar 2021  9:30-12:30 | 26 Apr 2021  14:00-17:00 |
| **M5** | Facilitating Lifelong Learning | Self-paced learning by 31 May 2021 | | | | | |

\* Intake 1 and Intake 3 are conducted in Cantonese, supplemented with English materials.

# Intake 2 is conducted in English.

^ M1-4 will be conducted via Online Microsoft Teams due to the unforeseen circumstances in regard of Covid-19.

**Nomination**

* 1. The following teaching/instructing staff members are nominated to attend the captioned programme:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Full Name** | **VTC Email ( @vtc.edu.hk )** | **Tel No.** | **Date Joined VTC** | **M1** | **M2 & M3** | **M4** |
| ***(Sample)***  ***Chan Tai Man*** | ***chantaiman*** | ***2345 6789*** | ***1 Sept 2020*** | ***8/12*** | ***15/12*** | ***27/1*** |
|  |  |  |  |  |  |  |

* 1. For the convenience of communication, please appoint a staff member of your Department/Centre as a coordinator who will help to disseminate further information to the nominees. Please note that a confirmation will be sent via the coordinator.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the coordinator: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | Telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Email address: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |
|  |  |  | (HoD) |
|  |  |  | Dept/Campus ( ) |